



**Part-Time or Full-Time Paid Job Opportunity:**  
**Summer/Fall General Staff Position**

Experience the benefits of offering service at Milarepa Center! Milarepa Center is an FPMT affiliated 275-acre rural retreat center located in the beautiful Northeast Kingdom of Vermont. The center's main focus is hosting private retreats while offering a variety of group programs and courses when we are able.

**Position Description:**

The general staff position is best suited for someone with a variety of skill sets and/or a willingness to learn and use new skills. Training will be provided. Responsibilities will range from administrative tasks to retreat support to outdoor work; essentially everything required to keep our center running smoothly. Basic "home-owner type" skills are helpful in addition to mindful people skills, a willingness to work on a large variety of projects/tasks, and an ability to both take direction and work independently. A sense of humor is enormously helpful! Position will involve working very closely with the center director and offers the potential to develop into a longer term, integral center position.

Position is currently offered for July – October 2022 and a residential option is a possibility if needed. As noted, a longer term opportunity may become available. Position can be PT or FT and the hours are flexible as they can be arranged around center needs. Those with existing remote jobs are encouraged to apply (this is great opportunity for those looking to add a bit of meaningful work to their life).

A small monthly stipend is offered based on housing needs, pt/ft status, experience level, center budget, etc. Candidates should have a strong interest/ongoing practice rooted in Buddhism, respect for the FPMT and Lama Zopa Rinpoche, and a sincere wish to be in service of others. Candidates will interview with both the center director and the board of directors.

**To Apply:**

Interested applicants please apply by completing our [position interest form](#) and providing a resume and personal/professional references to the center director, Dawn Holtz, at [director@milarepacenter.org](mailto:director@milarepacenter.org). No phone calls please.